# **Changes to fields in TVC Alfresco to improve copyright compliance**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **New term** | **Existing term** | **Compulsory field** | **Reason for change** | **Comment** |
| Title | The best name for this resource | Yes | Clarity | Auto populated |
| Description | Main topic of this resource | Yes | Clarity |  |
| Tags to describe the resource (separate with commas) | Keywords which describe the resource |  No | Clarity |  |
| Was the resource created within your organisation or by a third party? | Is this content the IP of your organisation? | Yes | Clarity | Options:* My organisation **(no further action required)**
* Third party (further action requested)
 |
| **Only complete the following if this is third party content** |
| Name of the copyright owner for the resource | Person or organisation who created this resource | Yes | Clarity |  |
| Licence or permission terms applicable to the resource |   | Yes | Copyright compliance | Dropdown list:*Permission received**Licence acquired**CC BY**CC BY-SA**CC BY-NC**CC BY-NC-SA**CC BY-ND**CC BY-NC-ND**CCO or Public Domain**Part VB* |
| Date the copyright owner’s permission expires, if applicable | N/A | No | Copyright compliance | Only required if ‘Permission received’ is selected |
| Link to the licence or permission, if available online | N/A | No | Copyright compliance |  |
| Date the resource was acquired by your organisation, if known | N/A | No | Copyright compliance |  |
| Was the resource sourced online? | N/A | Yes | Copyright compliance |  |
| Link to online source | N/A | Yes | Copyright compliance | Only required if ‘Was the resource sourced online’ = yes |
| Date accessed online | N/A | Yes | Copyright compliance | Only required if ‘Was the resource sourced online’ = yes |
| Other attribution requirements, if specified | N/A | No | Copyright compliance |  |